

LIST OF DOCUMENTS
SHORT-STAY TOURISM

*You are travelling to Italy for a **tourist** or **family visit**.*

Original short-stay visa application form, completed and signed

Download the form, although it will also be provided to you upon arrival at the VFS Global center

Biometric photograph

Recent color identity photo (width 35 mm, height 40 mm) taken within the last 6 months, with a white background and uncovered face, compliant with [ICAO](#) standards

Original passport

With a validity extending at least 3 months beyond the date on which the applicant intends to leave the territory of the Member States or, in the case of multiple journeys, after the last intended departure from the territory of the Member States, and containing at least two blank pages facing each other for the visa sticker

Photocopy of the passport

Photocopy of the biometric data page and all pages containing visas as well as entry and exit stamps from the Schengen area, including a photocopy of the previous passport if the current passport was issued less than one year ago.

Reservation

Proof of sufficient financial means for the duration of the stay

According to the parameters defined by the Directive of the [Ministry of the Interior dated 1.3.2000](#),

Tourist travel

- Hotel reservation, or
- proof of rental or ownership of a property in the destination Member State, or
- confirmation of an organized tour booking or any other document indicating the planned itinerary

Family visit

- invitation issued by the host family,
- proof of family relationship (for example, family status certificate).

Proof of stability of socioeconomic and professional status:

i. Employees

- Recent employment certificate or employment contract; and
- Certificate of affiliation with CNAS or, failing that, an explanatory letter from the employer; and
- Payslips for the last three months.

ii. Traders

- Proof of registration in the commercial register; and
- Certificate of affiliation and updated CASNOS registration; and
- C20 form indicating turnover and the latest balance sheet for the previous year.

iii. Farmers

- Certificate proving agricultural activity; and
- Certificate of affiliation and updated CASNOS registration; and
- Farmer card; and
- Latest annual income declaration.
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iv. Professions organized under a professional order

- Certificate from the professional order; and
- Certificate of affiliation and updated CASNOS registration; and
- Payslips for the last three months.

v. Notaries

- Appointment decree; and
- Certificate of affiliation and updated CASNOS registration; and
- Payslips for the last three months.

vi. University students

- Certificate of status issued by the higher education institution; and
- Certificate of affiliation with CNAS or, failing that, an explanatory letter from the employer; and
- Payslips for the last three months.

vii. Journalists

- Employment certificate issued by the press body or broadcasting company; and
- Certificate of affiliation with CNAS or, failing that, an explanatory letter from the employer; and
- Payslips for the last three months.

viii. Member of the government, Parliament or Constitutional Council

- Note verbale, certificate of function or other official document.

ix. Officials and senior officials

- Appointment decree or certificate of function issued by the competent administration; and, if not on official mission:
- Payslips for the last three months.

- x. Officers of the Algerian armed forces
 - Certificate of function issued by the Ministry of National Defense (DREC); and, if not on official mission:
 - Payslips for the last three months.

xi. Staff of the European delegation or of an embassy, consulate or official body of a Member State

- Certificate of function issued by the European delegation, embassy or consulate; and, if not on official mission:
- Payslips for the last three months.

xii. Retirees

- Certificate of receipt of retirement pension.

Travel medical insurance (photocopy) with minimum coverage of €30,000

This must cover medical and hospital expenses during the stay in Italy, including social assistance resulting from any treatment required during the initial stay in Italy and/or the Schengen Area, as well as any repatriation expenses. It must be valid (as coverage area) for Italy, the Schengen Area or Europe.