

LIST OF DOCUMENTS
FOR OFFICIAL MISSION

*You wish to travel to Italy to visit an Italian organization, and
your stay will not exceed 90 days.*

Original short-stay visa application form, completed and signed

Download the form, although it will also be provided to you upon arrival at the VFS Global center

Biometric photograph

Recent color identity photo (width 35 mm, height 40 mm), taken within the last 6 months, with a white background and uncovered face, compliant with [ICAO](#) standards

Original passport

With a validity extending at least 3 months beyond the date on which the applicant intends to leave the territory of the Member States or, in the case of multiple journeys, after the last intended departure from the territory of the Member States, and containing at least two blank pages facing each other for the visa sticker

Photocopy of the passport

Photocopy of the biometric data page and all pages containing visas and entry and exit stamps from the Schengen area, including a photocopy of the previous passport if the current passport was issued less than one year ago.

Reservation

Invitation letter from an Italian organization

Proof of the stability of socioeconomic and professional situation

i. Member of the government, Parliament or Constitutional Council

- Note verbale, certificate of function or other official document.*

ii. Officials and senior officials

- Appointment decree or certificate of function issued by the competent administration; and, if not on official mission:*
- Payslips for the last three months.*

iii. Officers of the Algerian armed forces

- Certificate of function issued by the Ministry of National Defense (DREC); and, if not on official mission:*
- Payslips for the last three months.*

iv. Staff of the European delegation or of an embassy, consulate or official body of a Member State

- Certificate of function issued by the European delegation, embassy or consulate; and, if not on official mission:
- Payslips for the last three months.

Travel medical insurance (photocopy) with minimum coverage of €30,000

This must cover medical and hospital expenses during the stay in Italy, including social assistance resulting from any treatment required during the initial stay in Italy and/or the Schengen Area, as well as any repatriation expenses. It must be valid (as coverage area) for Italy, the Schengen Area or Europe.